



10 Jan 2018

Dear Parent / Guardian

National First Aid Competition (Briefing) 2018

The Red Cross Youth unit will be participating in the annual National First Aid Competition organized by Singapore Red Cross Youth.

As the chairperson and vice-chairperson of Woodgrove RCY unit, your child/ ward have been selected to attend the briefing for the competition.

Details of the event:


Date (Day): 12 Jan 2018 (Friday)
Time: 7.15 pm to 9.30 pm
Reporting Venue: Singapore Red Cross Society, 15 Penang Lane S(238486)
(Students to make their way there to & fro)
Attire: Unit T shirt Mufti with track-pants

Do feel free to contact Mr Thng Guan Heng or Ms Seah Xin Ni at 68932564, should you need further clarification.

We seek your understanding and cooperation in allowing your child / ward to take part in this competition. We believe your child / ward will benefit greatly from this exposure.

Thank you.

Yours faithfully,


Woodgrove Secondary School
Mr Jonathan Jong
HOD of PE/ CCA



Acknowledgement/ Consent Form
Activity: National First Aid Competition (Briefing) 2018

I, (name of *parent/ guardian) _____ *parent/ guardian of
(name of student) _____ of (class) _____ grant permission to/
acknowledge of my *child/ ward on going to the above mentioned.

Yours faithfully,

Date & Signature of Parent/ Guardian

Address: _____
Contact Nos.: Home _____ Handphone _____

