



05 July 2019

Dear Parents / Guardians

Notification of School Matters and Events

As part of the school's regular communication with parents, I would like to share some key school matters and upcoming events.

20th Anniversary Gala Concert and Dinner

Woodgrove Secondary School 20th Anniversary Gala Concert and Dinner will be held on **04 Sep 19 (Thu)** evening in the school hall. The event will be a home-coming for some of our ex-staff and alumni as we gather to celebrate 20-year milestone of the school.

Term 3 Public Holidays / School Holidays

Your child/ward does not need to attend school on the following dates in Term 3:

Date	Reason
08 Jul 19 (Mon)	Scheduled school holiday for Youth Day
09 Aug 19 (Fri)	National Day
12 Aug 19 (Mon)	Public Holiday in lieu for Hari Raya Haji on 11 Aug 19 (Sun)
06 Sep 19 (Fri)	Scheduled school holiday for Teachers' Day

Term 3 Early Dismissal

Your child/ward will be dismissed early on the following dates in Term 3:

Date	Dismissal Time	Reason
23 Jul 19 (Tue)	12.45 pm	GCE O Level Mother Tongue Listening Comprehension Examination
08 Aug 19 (Thu)	10.30 am	National Day Celebration
04 Sep 19 (Wed)	12.45 pm	Preparation for 20 th Anniversary Gala Concert and Dinner
05 Sep 19 (Thu)	12.15 pm	ACES Day and Teachers' Day Celebration

Activation of Parents Gateway

We would like to reiterate the importance to download and activate the Parents Gateway mobile app by end July so that you can be kept informed of and provide necessary consent on school-based activities for your children via a one-stop portal. Your account will also enable you to have an overview of activities for your children in different schools.

With effect from **01 Aug 19 (Thu)**, official notification of school-based activities will be disseminated to parents only via Parents Gateway as the sole platform. Teachers will continue to communicate with parents through phone conversations if deemed necessary.



QR Code for School Website



Individualised Student Details Report Updating Exercise

Your child/ward would have received a personalised copy of Individualised Student Details Report (ISDR) from the Form Teachers as part of Semester 2 Updating Exercise. Please conduct a thorough check on ALL the details indicated in the form, in particular, the contact details and medical records. Please update the necessary changes, sign on the form and submit it back to the Form Teachers together with supporting documents (if any) by **09 Jul 19 (Tue)**.



ACES Day and Teachers' Day Celebration

The school reporting time for your child/ward on **05 Sep 19 (Thu)** is 8 am. As part of the ACES Day activities, all classes will have Sports Education Programme in the morning and this will be followed by Contact Time with Form Teachers. Your child /ward will be dismissed at 12.15 pm on that day.



I look forward to your continued support in our school programmes as we work together to help our child/ward to do well in their learning.

Yours sincerely

Mr Chee Chit Yeng
Principal



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